

**CONFIRMATION OF ARRANGEMENTS FOR THE HANDOVER OF CARE OF A STUDENT AT THE  
END OF THE ACADEMIC YEAR**

Students' name:			
Parents' name:			
Parent's contact:	Phone:		
Parent's contact:	Email:		
Enrolment:	End date:		
Date leaving homestay:			
Flight departure details: <i>Please attach a copy of your air ticket</i>	Date:	Time:	Flight #:
Do you plan to return to Rangitoto College in 2025?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Date returning to New Zealand and homestay: <i>Please note returning international students must be back in New Zealand to attend assembly on 30th January 2025. If you intend to change your course, you are required to be back on 29th January 2025.</i>			
Flight arrival details: <i>Please attach a copy of your air ticket</i>	Date:	Time:	Flight #:

**IMPORTANT NOTE:** If the date of flight departure is after the date leaving homestay for this student, the following arrangements have been made for the students' care from the end date of the homestay placement to the date of departure from New Zealand:

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.....

**OR:** The student will remain in New Zealand under the care of:

Name: ..... Relationship to the student: .....

New Zealand address: .....

Contact phone number: ..... Email address: .....

**PLEASE NOTE:**

- Once we have the above information, we will be able to issue you with an invoice for your fees for 2024 if you are returning next year.
- Please return this information to the International Office by 27th September 2024. If we do not receive this information by this date, we will continue to pay your homestay through the Christmas Holidays.
- All international students finishing their studies at Rangitoto College must pick up a LEAVERS FORM from the international deans or the International Office before their final day.

**CONFIRMATION**

I/We confirm that the information provided above is true and correct and that all arrangements have been made for the safe handover of the student. I/We agree to notify the school in writing if the arrangements stated in this confirmation change at any time prior to the students' departure from New Zealand.

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Name:

.....  
Signature:

.....  
Date: